

**Susquehanna Library Cooperative
Director's Meeting
Minutes—August 1, 2008**

Pennsylvania College of Technology – Madigan Library

Present:

Mike Heyd	Susquehanna Health System
Nancy Dagle.....	Bucknell University
Janet Hurlbert	Lycoming College
Tara Fulton.....	Lock Haven University
Matthew David	Penn College of Technology
Susan Robishaw	Geisinger Health System
Barbara McGary	James V. Brown Library
Bob Dunkleberger.....	Bloomsburg University
Connie Phillips (for Scott DiMarco)	Mansfield University
Jackie Lundgren (for Scott DiMarco)	Mansfield University

Meeting called to order by Tara Fulton, Chair at 9:30 AM. Tara stated that Scott DiMarco would like to resign of duties as Secretary. A new Secretary would have to be elected later in the meeting.

Approval of Minutes:

The minutes needed a small correction: Claire Huntington's name was misspelled. With that correction Janet Hurlbert motioned to approve the minutes. Barbara McGary seconded. Minutes approved.

Treasurer's Report:

Susan Robishaw, Treasurer, reported there was no money spent. All dues have been paid except three members: Bloomsburg University, James V. Brown Library and Pennsylvania College of Technology. Dues are \$100.00.

Tara Fulton asked for approval of Treasurer's Report. Unanimous approval.

It was mentioned that *Guthrie Healthcare System* is not one of the institutions on the Susquehanna Library Cooperative letterhead on the treasurer's report.

Web 2.0 Continuing Education Program Report by Janet Hurlbert:

Janet said the Web 2.0 Continuing Ed Presentation is scheduled for October 31, 2008 at Lycoming College.

- ~ Jodi Fagan of James Madison University in Virginia is the presenter. She will receive \$500 honorarium plus her expenses. Lycoming College will provide accommodations and dinner for two nights.
- ~ Part of the presentation includes a poster session and panel session.
- ~ There is a WIKI being set-up for participation until and after the Web 2.0 Program. Jodi Fagan will be interactive on the WIKI.
- ~ The charge for the Program is \$20.00. Included in the charge is lunch.
- ~ The charge for outside libraries is \$25.00.
- ~ Postcards will be sent and a webpage is being created.
- ~ SLC leadership may be asked to have dinner with the presenter the night before.

Any suggestions are welcome. The end-goal of the Web 2.0 Continuing Education program is for people to be better informed and sent home with good ideas for the future. Janet hopes for at least 30 people from SLC to attend.

A representative from Bloomsburg University and Mansfield University is needed to help with the Program. Contact Janet Hurlbert.

Odyssey Webcast

Nancy Dagle reported that Bucknell is no longer using Ariel but has gone to Odyssey only. Bucknell will only borrow from libraries that use Odyssey to transmit their electronic articles.

Bill Burkholder, Library Systems Team Leader, Bucknell University, is the person to contact concerning a training session and webcast about Odyssey. Bob Dunkleberger will have someone from Bloomsburg contact Bill Burkholder to set up the webcast for any SLC members who are interested.

There was some discussion about all members in SLC using Odyssey instead of Ariel. No date was set for an Odyssey Webcast. We need first to educate everyone about Odyssey before we will know what it might mean for us as a consortium.

Bylaws and meeting structure

Mike Heyd presented the proposed changes in the SLC Bylaws.

- ~ Two meetings per year instead of three meetings.
- ~ Rotate chairperson every year on September 1st in alphabetical order.
- ~ The Secretary/Treasurer position be combined.
- ~ Not have Standing Committees; only have ad hoc committees.
- ~ In Article IV to have one Continuing Education Event each year. Each member shall be responsible for planning and coordinating these events on a rotating basis.

Barbara McGary questioned the accuracy of a statement in Article II concerning, "Charter members are the libraries...City of Williamsport..." The statement may not be historically correct. It was decided by the members to delete the sentence regarding *Charter Members*.

It was decided in Article III there would be an escape clause concerning the Chairmanship. If some event should prevent the current Chair from serving as Chair then the Council may designate someone else to be Interim during that term. The designation would be decided at a Director's meeting or a Virtual Director's meeting through email if necessary. Rotation may skip a member if necessary because of circumstances. Rotation would be alphabetically by institution.

The Secretary and Treasurer's positions would not be combined but would be rotating each term. Each term would be two years or more beginning September 1st.

Continuing Education events would be on a rotation basis. In Article IV of the new proposed bylaws, the word *non-officer* would be left out and the second part of the clause would be left off. Article IV would read, "Because continuing education is a primary purpose of the Cooperative, at least one continuing education program or even will be held each year. The Council members shall be responsible for planning and coordinating these events on a rotating basis."

Susan Robishaw made a motion to approve the new changes to the by-laws. Janet Hurlbert seconded. Motion passed.

Election of Officers:

- ~ Susan Robishaw volunteered to continue to be Treasurer.
- ~ Barbara McGary volunteered to be Secretary

Mike Heyd motioned Susan Robishaw continue as Treasurer and Barbara McGary become the new Secretary; both starting their terms September 1, 2008. Matthew David seconded. Motion carried.

- ~ Matthew David volunteered to be the new Chairperson starting September 1, 2008.

Susan motioned that Matthew David be accepted as the new Chairperson for a two year term. Janet Hurlbert seconded. Motioned carried.

Mike Heyd praised and thanked Dr. Tara Fulton for serving as current Chairperson.

Website Recommendations—Josh Young and Jeff Bower:

- ~ Edit Staff Listing
- ~ Add Photographs of Council and other members of the SLC
- ~ Update Links
- ~ Update Links to each library
- ~ Emphasize the Continuing Education Program of the SLC
- ~ Show previous brochures of Continuing Ed events
- ~ Have a WIKI
- ~ Have a webcast that can be viewed on the website
- ~ Create an overall facelift for the website

Other Business:

Barbara McGary asked about providing Continuing Education Credit Certificates to members of SLC who attend and participate in the Continuing Education Events and Programs.

The Council agreed providing certificates could count as credit for Professional Development for those members who need this credit. Barbara will take the leadership for this project and for helping market it on the website.

The Council thanked Nancy Dagle for being a valuable member of the SLC. Since she is retiring everyone would miss her.

Meeting adjourned at 12:00 PM.

Respectfully Submitted:

Connie Phillips/Jackie Lundgren (for Scott Dimarco)